



UPPER SHORE REGIONAL COUNCIL

Cecil County
Kent County
Queen Anne's County

Executive Board

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Diana Broomell
2nd Vice Chair
Cecil County
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Delegate Michael Smigiel
Delegate Jay Jacobs
Maryland General Assembly

Doris S. Mason
Executive Director
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Executive Board Meeting Minutes-

Date and Time: October 24, 2013, 1:00 pm – 2:10 pm

Location: Upper Shore Regional Council, 122 N. Cross Street,
Chestertown, Maryland 21620

Participants: Secretary Steven Arentz, Maryland General Assembly; Doris S. Mason, Executive Director; David Dunmyer, 1st Vice Chair, Queen Anne's County Commissioner (conference-in); Diana Broomell, 2^d Vice Chair, Cecil County Councilwoman (conference-in)

Absent: William Pickrum, Chair; Ronald Fithian, 2nd Vice Chair

1:00 pm – 1:10 pm Welcome/Purpose of Meeting

Executive Director Mason welcomed the meeting participants. There were not enough voting members present to establish a quorum.

1:10 pm – 1:40 pm Budget/ Fiscal

Executive Director Mason reviewed the FY 2014 budget and reported the bank balance, as \$93,963.15. The Executive Board was sent a copy of the Upper Shore Regional Council's funding sources and budget as an e-copy prior to the meeting.

The members present by teleconference and in person then discussed personnel matters. The Executive Director's Contract for FY 2014 was reviewed. Secretary Arentz mentioned that because the Queen Anne's County Staff did not receive a raise, that the Council would not be able to justify granting Executive Director Mason a raise. He recommended tabling the discussion because a quorum had not been established.

1:40 pm – 2:30 pm Project Updates (Strategic Plan)

It was determined to further table the project updates of Shorevines.com (Strat. Plan Goal 5); Upper Shore Harvest Directory Phase II (Strat. Plan Goal 5); IT Directors Standing Planning Group (Strat. Plan Goal 1); Bylaw Revisions (Strat. Plan Goal 7).

Youth Tech Incubator Proposal (ACE IT)

Executive Director Mason discussed the Youth Tech Incubator Proposal ACE-IT. ACE-IT is a technology start-up business incubator being proposed for the youth (ages 17-30). ACE IT will provide mentorship designed to help young entrepreneurs take their companies to the next level. Additionally, the proposal suggests space and supportive services including tech. transfer assistance be provided to the businesses.

IT Directors Standing Planning Group (Goal 1)

Executive Director Mason reviewed the IT Director meetings from March through August 2013. She highlighted the next steps for the IT Directors Group. The Directors were requested to individually in their own counties work with their Econ.



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Development Directors, and other staff to create maps outlining the fiber in the ground (lit and unlit), its location, infrastructure nearby, and to select priority areas where high speed internet connectivity should begin once resources are available and approved.

2:30 pm – 3:00 pm Closing

Ms. Mason presented Exec. Bd. Minutes from May and June 2013. to the group once more indicating that they were presented in the packets handed out in the August 2013, meeting at Summer MACo in Ocean City. The meeting concluded @ 3:00 p.m.